

# GREAT ARROW CONSTRUCTION



## Project Records

Project Name

Project Location

Project Completion Date

# Project Name & Project Location

## Project Records

### Table of Contents

|                                                    |               |
|----------------------------------------------------|---------------|
| <u>Building Permits</u> .....                      | <u>Tab 1</u>  |
| <u>Inspection Certifications</u> .....             | <u>Tab 2</u>  |
| <u>Certificate of Occupancy</u> .....              | <u>Tab 3</u>  |
| <u>Punch List</u> .....                            | <u>Tab 4</u>  |
| <u>Substantial Completion Certificate</u> .....    | <u>Tab 5</u>  |
| <u>List of Subcontractors</u> .....                | <u>Tab 6</u>  |
| <u>List of Vendors, Material Suppliers</u> .....   | <u>Tab 7</u>  |
| <u>Testing Reports</u> .....                       | <u>Tab 8</u>  |
| <u>Petroleum Close-out Documents</u> .....         | <u>Tab 9</u>  |
| <u>Equipment Specifications</u> .....              | <u>Tab 10</u> |
| <u>Electrical Specifications</u> .....             | <u>Tab 11</u> |
| <u>Plumbing Specifications</u> .....               | <u>Tab 12</u> |
| <u>Mechanical Specifications</u> .....             | <u>Tab 13</u> |
| <u>Air Balance Report</u> .....                    | <u>Tab 14</u> |
| <u>Operations &amp; Maintenance Programs</u> ..... | <u>Tab 15</u> |
| <u>Start up &amp; Training Manuals</u> .....       | <u>Tab 16</u> |
| <u>As-Built Drawings</u> .....                     | <u>Tab 17</u> |
| <u>As-Built Survey</u> .....                       | <u>Tab 18</u> |
| <u>Project Photos</u> .....                        | <u>Tab 19</u> |